Olebogeng Bodirwa

[Company name]  [Company address]

*CURRICULUM VITAE OF OG BODIRWA*

**CURRICULUM VITAE OF OLEBOGENG GRIFFITH BODIRWA**

**PERSONAL DETAILS**

Surname : Bodirwa

Full Names : Olebogeng Griffith

Identity Number : 8710165798089

Gender : Male

Marital Status : Married

Race : Black

Residential Address : 63 Ryegrass avenue

The orchards

Akasia

0182

Contact Number : 078 6635225

Email address : [Olebogengbodirwa@gmail.com](mailto:Olebogengbodirwa@gmail.com)

Nationality : South African

Home Language : Tswana

Other Language : English

Driver Licence : C1

Criminal Record : None

Health Status : Good

**EDUCATIONAL QUALIFICATIONS**

High School Attended : Ramoshidi secondary School

Highest Grade Passed : Grade 12

Subject Passed : English, Tswana, Afrikaans, Physical science

Biology,

Year : 2005

**TERTIARY QUALIFICATIONS**

Name of institution : SG Lourens Nursing College

Qualification : Enrolled nurse

Year : 2009 -2011

**TERTIARY QUALIFICATIONS**

Name of institution : University of Witwatersrand

Qualification : Certificate in basic and Intermediate ICD 10 coding

Year : 2017 and 2020

**OTHER QUALIFICATIONS**

Name of institution : Pc training and business college

Qualification : Certificate in information technology

Year : 2008

**WORK EXPERIENCE**

**Company Name :** Enablemed PTY LTD 01 September 2019- present

Position :Clinical case and disease manager

Duties

* Managing in hospital cases
* Assessing of hospital and specialist claims
* Giving authorisations for in and out of hospital providers
* Managing of patients funds to ensure correct usage of funds and correct treatment

**Company Name** : HEALTHSHARE HEALTH SOLUTIONS 01 march 2016 – 30June 2019

Position : Case manager /Pre authorisation consultant

Duties :

* Pre authorisations
* Compiling and sending hospital updates to different hospital groups
* Ensuring accurate coding of patients in hospital(icd10 and Cpt4)
* Requesting and sending of medical report
* Management of patients in and outside hospital
* Management of patients in different levels of care in hospital
* Auditing of patients accounts to ensure accurate billing and payment
* Verification of clinical coding as per policies
* Computer literate and competent in Ms office

**WORK EXPERIENCE**

**Company Name** : Tshwane District Hospital from 01 Jan 2012 - 28 feb 2016

Position : Enrolled Nurse Theatre, medical unit and trauma unit

Duties :

* Giving of oral and intravenous medication
* Admitting and managing patients in the trauma unit
* Putting up of intravenous lines
* Promoting and maintaining elimination
* Preventing disease and promoting health
* Communicating with patient to promote a good nurse patient relationship
* Promoting fracture and wound healing , protecting the skin and preserving sensory functions
* Monitoring of vital signs and intake and output
* Theatre duties
* Circulating nurse
* Anaesthetic nurse
* Recovery room nurse

**Company Name** : RIGHT 2 CARE 02 February 2013 - 28 Feb 2016 (**simultaneous working at Tshwane district**)

Position : Enrolled Nurse

Duties :

* HIV Counselling and testing
* Testing blood pressure , glucose , cholesterol , heights and weights
* Bleeding the infected clients for CD4
* Referring them to their doctors for further management

**Company Name** : LEGAE MEDI CLINIC (AGENCY STAFF) 2015-2016

MEDICAL ICU DUTIES

* Administration of oral and intravenous medication
* Administration of blood and blood products
* Ordering of medication
* Providing general nursing care as prescribed
* Caring out doctors’ orders as prescribed (eg blood gas ordering blood )
* Assisting the dialysis technician when setting

**REFERENCES**

Name of person : Ms Theresa Naidoo (Team leader HealthShare case management)

Contact Number : 082 3263 882

Name of person : Ms F Ntsundushe (Team leader and snr case manager Enablemed

Contact Number : 0833313845