**CURRICULUM VITAE**

**OF**

**TLHOBOHANG TEMPRANCE MALEFANE**

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 PHUTHADITJHABA

 9866

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**PERSONAL INFORMATION**

NAMES : TLHOBOHANG TEMPRANCE

SURNAME : MALEFANE

NATIONALITY : SOUTH AFRICAN

IDENTITY NUMBER : 800801 0425 085

PROVINCE : FREE STATE

GENDER : FEMALE

HEALTH : GOOD

DISABILITY : NONE

MARITAL STATUS : SINGLE

HOME LANGUAGE : SOUTH SOTHO

LANGUAGES : ENGLISH, AFRIKAANS, SETSWANA, ISIZULU,

 ISIXHOSA, SEPEDI

CRIMINAL RECORD : NONE

DRIVES LICENCE : NONE

DEPENDANTS : ONE

**EDUCATIONAL HISTORY**

LAST SCHOOL ATTENDEND : THOKOANA MAKAOTA SECONDARY SCHOOL

HIGHEST GRADE PASSED : GRADE 12

YEAR : 1998

**TERTIARY EDUCATION**

ACADEMIC INSTITUTE : STANFORD BUSINESS COLLAGE

COURSE : HUMAN RESOURCE MANAGEMENT DIPLOMA

YEAR : 2000

ACADEMIC INSTITUTE : FREE STATE SCHOOL OF NURSING (EAST)

COURSE : ENROLLED NURSE

YEAR : 2009

**EXPRIENCES**

COMPANY : MOFUMAHADI MANAPO MOPELI REGIONAL

 HOSPITAL

POSITION : NURSING ASSISTANT

DURATION : 2003-2009

**Responsibilities**

* **Bathing and dressing patients.**
* **Serving meals to patients, and helping them to eat.**
* **Taking and monitoring of vital signs**
* **Preventing and examining for bruises, bed sores, other injuries and wounds, and urine testing.**
* **Monitoring fluid intake and output.**
* **Turning and repositioning of patients who are bedridden.**
* **Providing and emptying of bedpans.**
* **Helping patients in, and out of bed or on and off wheelchairs.**
* **Cleaning and disinfecting areas.**
* **Changing bed linen & clothing when soiled/ dirty.**
* **Accompanying patients to other treatment departments**

COMPANY : MARGATE NETCARE HOSPITAL

POSITION : ENROLLED NURSE (SESSIONING)

DURATION : 2012-2016

**Responsibilities.**

* **Admission of patients**
* **Compiling nursing care plans based on scientific principles.**
* **File compilation**
* **Communicating with patients regarding their care.**
* **Maintaining good relations with patients, relatives and visitors.**
* **Ensuring that all documentation is maintained accurately, reflecting the patient care.**
* **Monitoring of vital signs, Urine testing, Blood glucose monitoring, Bed baths, Prevention of pressure sores, Wound care, ear syringing.**
* **Maintaining a therapeutic, clean and safe environment, preventing medico-legal hazards.**
* **Infection control.**
* **Post-operative preparations**
* **Handing over patients in Theatre/ Radiology/ Rehabilitation .**
* **Receiving patients from Theatre/ Radiology/ Rehabilitation.**
* **Post-operative observations.**
* **Assisting in the maintaining of ADLs**
* **Stock Control**
* **Treatment trolley restocking.**
* **Ensuring that equipment is used correctly, cleaned and stored properly.**

COMPANY : PERINATAL HIV RESEARCH UNIT

 WITWATERSRAND UNIVERSITY

POSITION : RESEARCH NURSE

DURATION : JAN-JUNE 2019

**Responsibilities**

* **Recruiting and Enrolling eligible participant for study.**
* **Ensure that all participants are well informed, and sign an informed consent .**
* **Interviewing participants.**
* **Drawing blood samples from participants, for testing.**
* **Ensuring correct storage of blood specimens.**
* **Ensuring that the blood specimens are taken to the laboratory on time.**
* **Ensuring correct filling of lab results, and that all participants receive their results.**
* **Referring participants, if necessary. ( For ART, TB screening and treatment, STI treatment, Psychosocial Support, Advocacy/ Victim Empowerment)**
* **Advice and offer family planning and contraceptives.**
* **Distribute condoms .**
* **Complete case report forms .**
* **Communicate routinely with the study coordinators and principal researchers.**
* **Proper filling of study related documents.**

COMPANY : QHOLAQHWE ADVICE CENTRE

POSITION : ENROLLED NURSE/HTS AND LINKAGE SUPERVISOR

DURATION : JUNE 2019 – JUNE 2020

**Responsibilities**

* **Monitor vital signs and interpret accurately to determine health status.**
* **Appropriately refer to the RN, Locum Physician, external health facility, for further management as required.**
* **Administering of medication (eg. ART, PreP, PEP, STI, Minor ailments) under supervision of RN, and independently as/when ordered to.**
* **Providing HTS and screen for IPV/ GBV, STIs and TB**
* **Following up with clients/patients regarding referrals and side effects of treatment.**
* **Stock management and keeping consumption data and stock cards up-to-date.**
* **Keep HTS, Linkage and referral registers up-to-date.**
* **Report any adverse events to the RN.**
* **Giving clinical services and documenting such.**
* **Responsible for implementing and supporting staff with RTCQII, IQC and Proficiency Testing.**
* **Supervising and mentoring Peers and HTS Counsellors regarding HTS and RTCQII.**
* **Reconciling stock monthly.**
* **Signing HTS registers and IQC registers, for accuracy and compliance.**
* **Assert management and reporting quarterly.**
* **Communicating and making information and advice available, on preventative and primitive approaches to health care (eg. HIV/ TB/ SRH).**
* **Providing health education on matters relating to the targeted key population.**
* **Liaising with DOH.**

COMPNY : THUNGELA (FORMERLY ANGLO COAL) HIGHVELD HOSPITAL

POSITION : ENROLLRD NURSE

DURATION : AUGUST 2020- PRESENT

**Responsibilities**

* **SARS-CoV-2 screening for staff and patients.**
* **Sample collection for SARS-CoV-2 PCR testing.**
* **SARS-CoV- 2 ANTIGEN testing.**
* **Registering and taking vital signs of patients for consultation, at the Covid-19 clinic.**
* **Putting up IV and administering IV/IM medication for outpatients at the Covid-19 clinic, as per doctor’s orders.**
* **Taking samples for laboratory testing (eg. Blood, sputum).**
* **Entering the patient’s consultation details on THE HEALTH SOURCE.**
* **Ordering and controlling stock.**
* **Admission of patients in Covid-19 ISOLATION ward.**
* **Compiling nursing care plans for ISOLATION ward patients.**
* **File compilation.**
* **Ensuring that all documentation is maintained accurately, reflecting the patient care.**
* **Monitoring of vital signs, Urine testing, Blood glucose monitoring.**
* **Maintaining a therapeutic, clean and safe environment, preventing medico-legal hazards.**
* **Infection Prevention and control.**
* **Assisting in the maintaining of ADLs.**
* **Stock Control.**
* **Treatment trolley restocking.**
* **Ensuring that equipment is used correctly, cleaned and stored properly.**

**SKILLS**

* PRIMARY HEALTH CARE.
* HOSPITAL OUT-PATIENTS DEPARTMENT.
* MEDICAL DEPARTMENT.
* SURGICAL DEPARTMENT.
* GYNAECOLOGY/ OBSTETRIC.
* ORTHOPEDIC DEPARTMENT.
* PEDIATRIC DEPARTMENT.
* NEONATAL CARE.
* NEONENTAL ICU.
* PSYCHIATRIC DEPARTMENT-ACUTE AND CHRONIC.
* CASUALTY AND EMERGENCY ROOM.
* THEATRE(RECOVERY).
* ICU.
* ELDERLY AND FRAIL CARE.
* RESEARCH NURSING.
* PHLEBOTOMY.
* IPC LINK NURSE.
* SAMPLE collection for SARS-CoV-2 PCR testing.
* SARS-Cov-2 Antigen testing.

**REFERENCES**

NAME : CELOKUHLE TSHABALALA

COMPANY : PERINTAL HIV RESEARCH UNIT

 UNIVERSITY OF WITWATERSRAND

POSITION : JUNIOR RESEACHER

CONTACT : +27 11 989 9923 / +27 66 399 1112

NAME : SR. PABALLO VIOLA MAYA

COMPANY : QHOLAQHWE ADVISE CENTRE

POSITION : CLINICAL MANAGER- SUPERVISOR

CONTACTS : +27 78 463 8315

NAME : SINDISWA HAZEL SIBIYA

COMPANY : QHOLAQHWE ADVISE CENTRE

POSITION : SOCIAL WORKER

CONTACTS : +27 79 074 8091

NAME : THOKOZANI NKENTSHANE

COMPANY : THUNGELA (FORMERLY ANGLO COAL) HIGHVELD HOSPITAL

POSITION : UNIT MANAGER (PUI UNIT/ISOLATION/ CHEST CLINIC)

CONTACTS : +27 13 656 9505 / +27 67 294 8339

NAME : Sr. RETHA PRETORIUS

COMPANY : THUNGELA (FORMERLY ANGLO COAL) HIGHVELD HOSPITAL

POSITION : NURSING MANAGER

CONTACTS : +27 13 656 9530 / +27 72 555 0883

NAME : MRS NICKY RIDDLE

CAMPANY : MARGATE NETCARE HOSPITAL

POSITION : UNIT MANAGER-SURGICAL WARD

CONTACTS : +27 39 312 7401 / +27 39 312 7403